Registration for USA Swimming Membership

- **Step 1: Create a USA Swimming Login**
  - *This is REQUIRED for all NEW and RETURN members (swimmers, officials, coaches, etc.) as USA Swimming updated their website. Each 17 & older member needs their own login.*
  - *For families with swimmer(s) under 17, you are REQUIRED to create a PARENT login in order to register for your swimmer(s) with USA Swimming.*

- **Step 2: Register for the USA Swimming Membership**
  This is ONLY required for Swimmers, Officials, and Coaches. It's NOT for Parents.

- **Optional: Link Accounts**
  For families with multiple logins, if you wish, you can follow this section to link all of the accounts under one login for easy management.

Step 1: Create a USA Swimming Login

- *This is REQUIRED for all NEW and RETURN members (swimmers, officials, coaches, etc.) as USA Swimming updated their website. Each 7 & older member needs their own login.*

- *For families with swimmer(s) under 17, you are REQUIRED to create a PARENT login in order to register for your swimmer(s) with USA Swimming.*

- Open a browser and go to

  The link for the non-outreach registration can be found on your CVSC dashboard.
  These are CVSCspecific registration links, https:// omr.usaswimming.org/omr/ welcome/2418A5DE309B46
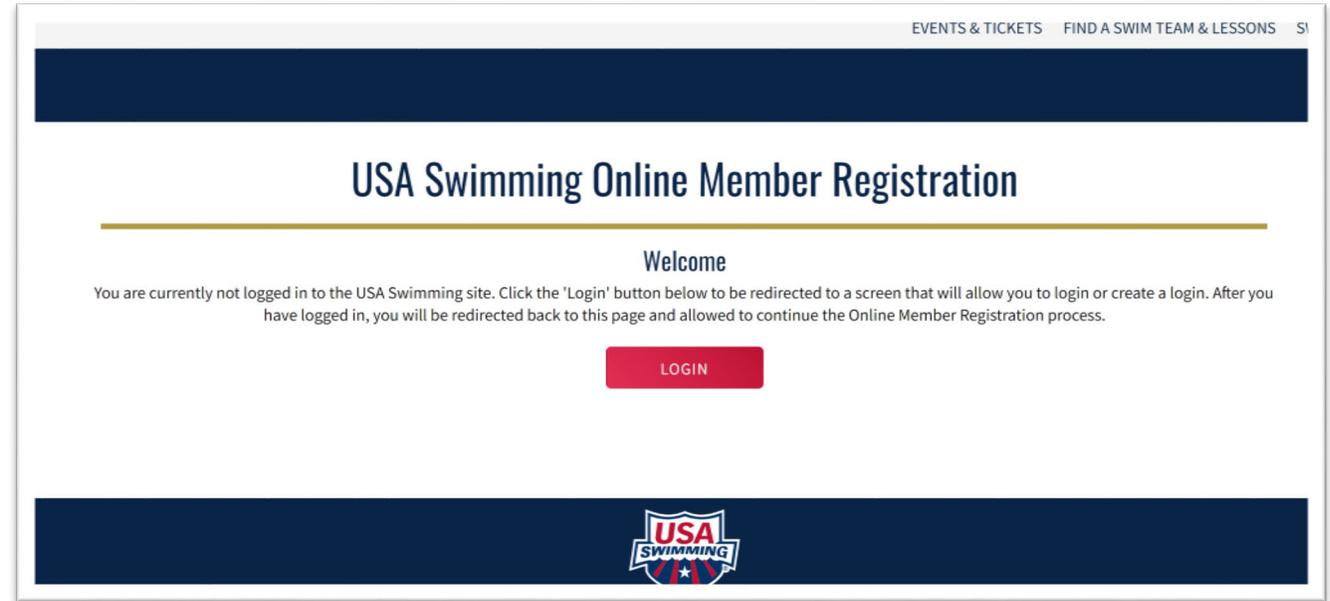 *For outreach athletes use the following link:* https:// omr.usaswimming.org/omr/ welcome/6DC60D30DD0040
  (the outreach link must be entered through a browser.
  please do NOT share with anyone outside of CVSC.

- Click "LOGIN".

- Click "CREATE A LOGIN".

  This is for your PARENT information.
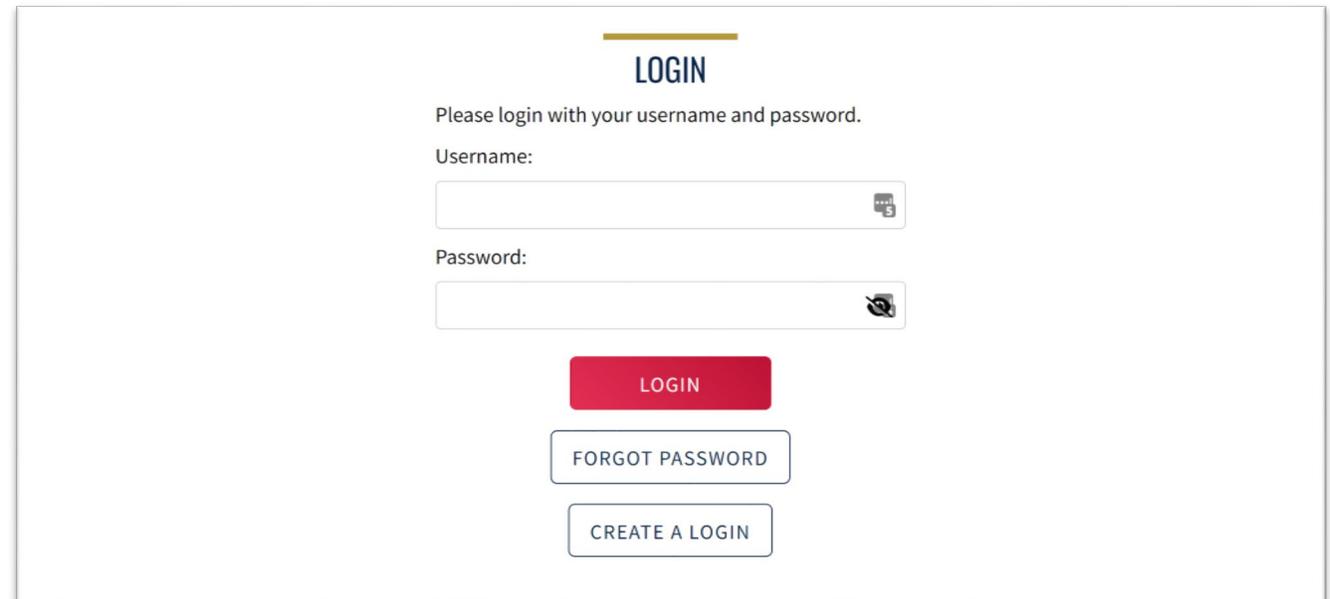
- Enter the information, then click "SAVE".

CREATE A LOGIN

Enter the required information below.

Email Address:

Username:

Password:

- No less than 10 characters
- 1 number
- 1 special character
- 1 lowercase character
- 1 uppercase character
- Not equal to username

SAVE

- Check your email account for the verification email. Enter the Verification Code, then click "VERIFY".

CREATE A LOGIN

Look for the verification email that was sent and enter the code here.

Verification Code:

VERIFY

CANCEL

- Enter the Username and Password you just created, then click "LOGIN".

LOGIN

Please login with your username and password.

Username:

Password:

LOGIN

FORGOT PASSWORD

Unless you are an official or were a chaperone on the PA Travel Meet the answer to the following question is NO.

- **For RETURNING members 16 & older**
  - Have you ever had a USA Swimming Membership? = click on ✓ ✕ and select ✓ **Yes** .
  - Click "USE ADDITIONAL INFO", then go straight to page# 7.
  - For all other members, see next page.

For return members, the old member ID no longer works. Make sure you follow the instructions to retrieve your UPDATES member ID.

Finalize Your Login Account

Please supply the following information to finish creating your login account. You will be redirected back to where you started when this is completed.

Have you ever had a USA Swimming Membership? ✓ **Yes**

Please note that the new Member Ids are 14 random digits and letters. The old USA Swimming Ids were 6 digits, followed by 8 letters. You should have received your new Member Id from your club or LSC. If you do not have it, click the "Use Additional Info" button.

Member Id (14 characters)*

LINK ACCOUNT   USE ADDITIONAL INFO

Need help? Refer to the following resources:

- **For RETURNING member under 16 and ALL NEW members**
  - Have you ever had a USA Swimming Membership? = click on the [✓ ✕] and select [**No** ✕].
  - Enter the information, then click "SUBMIT".

    - *For RETURNING members under 16 – enter the parent's information.*

  - Go straight to page# 9.

Finalize Your Login Account

Please supply the following information to finish creating your login account. You will be redirected back to where you started when this is completed.

Have you ever had a USA Swimming Membership?   [**No** ✕]

Legal First Name*	Preferred Name	Middle Name or Middle Initial

Legal Last Name*	Email Address	Birth Date*
		Month / Day / Year

[SUBMIT]   [BACK]

Need help? Refer to the following resources:

How to create an Account as a Parent - VIDEO

How to create an Account for Existing Members - VIDEO

- **For returning members 16 & older** - Enter the information, then click "SUBMIT".

- **For return members 16 & older** -The email address that was associated with the member will show up, then click on "EMAIL MEMBER ID".

- **For return members 17 & older** -This message will pop-up, click "SEND MEMBER ID".

Send Email?

Email Member ID

You should receive an email that provides your Member ID. Please use your Member login account to your member record.

SEND MEMBER ID   CANCEL

- **For return members 17 & older** - Check your email account for the UPDATED member ID.
Enter the UPDATED member ID, then click "LINK ACCOUNT". *Watch out for the space if you use copy and paste for the member ID.*

Have you ever had a USA Swimming Membership?   ✔ Yes

Please note that the new Member Ids are 14 random digits and letters. The old USA Swimming Ids were 6 digits, followed by 8 letters. You should have received your new Member Id from your club or LSC. If you do not have it, click the "Use Additional Info" button.

Member Id (14 characters)*

LINK ACCOUNT   USE ADDITIONAL INFO

Need help? Refer to the following resources:

How to create an Account as a Parent - VIDEO

How to create an Account for Existing Members - VIDEO

How do I set up my new SWIMS account if I already have a membership? - ARTICLE

How do I create an account in SWIMS as a new member? - ARTICLE

How do I create a new account for a family member? - ARTICLE

- **Legal Achknowledgements – USADA Disclaimer**
  - Go through and select Yes to everything, then click "CONTINUE"

- Type your name in the Signature field, then click "SIGN THE DOCUMENTS".

- **For RETURN members under 17 and ALL NEW members**
  - This is what your dashboard will look like since you haven't registered with USA Swimming yet.
  - See Step 2 to register or renew for USA Swimming Membership.
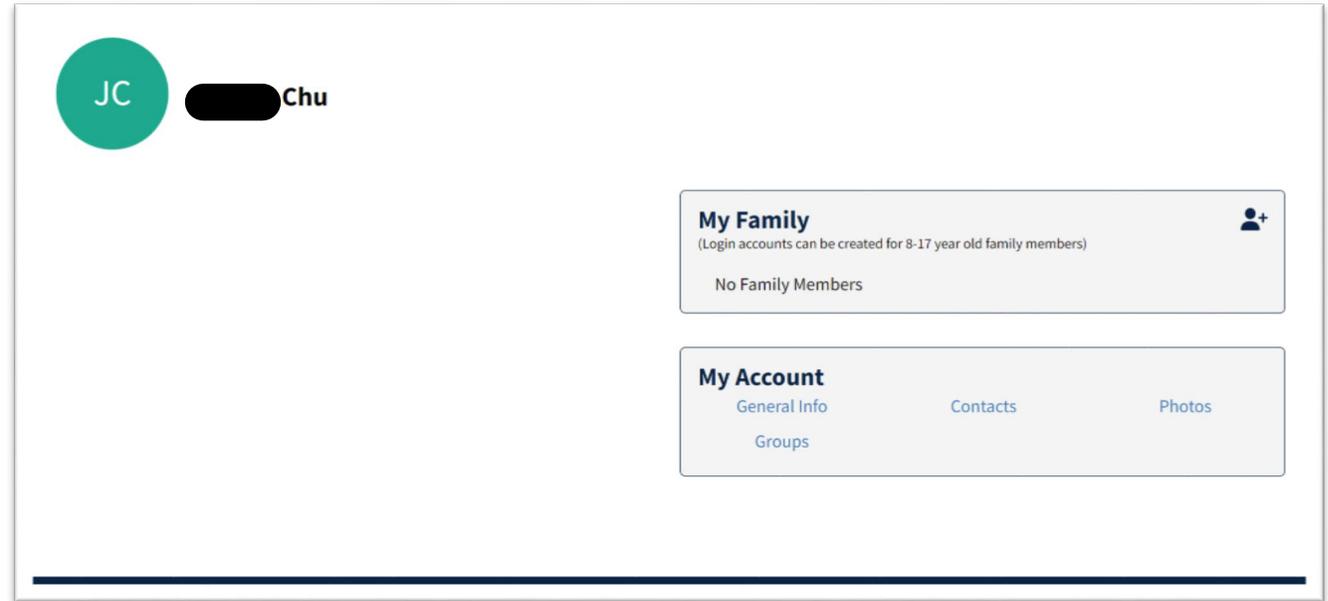
- **For RETURN members 17 & older**
  - The member card is now available.
  - See Step 2 to renew your USA Swimming Membership.
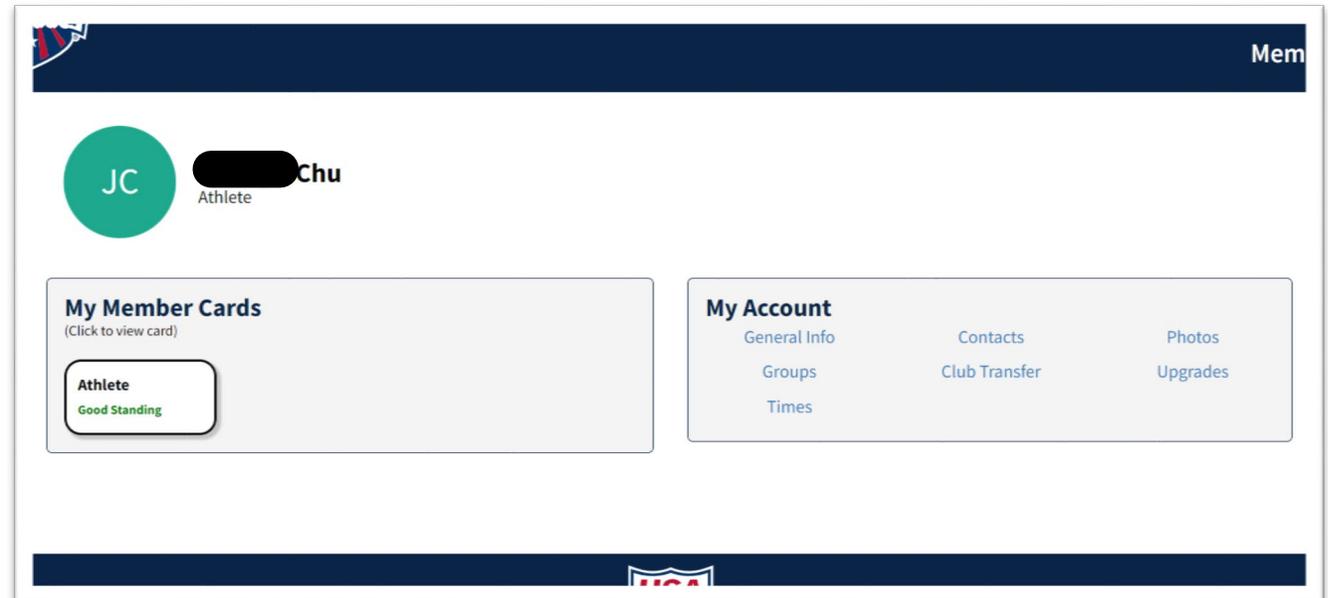
CLOSE ALL BROWSER WINDOWS!!!!

The next step will FAIL if you do not CLOSE ALL BROWSER WINDOWS!

-Go back to the following link: https://omr.usaswimming.org/omr/welcome/2418A5DE309B46
Outreach: https://omr.usaswimming.org/omr/welcome/6DC60D30DD0040

Step 2: Register for USA Swimming Membership

This is ONLY required for Swimmers, Officials, and Coaches. It's NOT for Parents.

- Open a browser and go to this link https://omr.usaswimming.org/omr/welcome/2418A5DE309B46

- For Outreach athletes: https://omr.usaswimming.org/omr/welcome/6DC60D30DD0040

- *This is a CVSC specific registration link, please do NOT share with anyone outside of CVSC.*

- You might be asked to log in again.

- Click "CONTINUE"

USA Swimming Online Member Registration

Welcome

Click 'Continue' to register a new person or re-register an existing person with USA Swimming. This registration is associated as a member of the,

LSC: **Metropolitan Swimming (MR)**
Club:

If this is not the registration option that you intended, please get the correct link from your coach before starting your registration.

CONTINUE

- Choose whether the membership is for yourself (1), or for someone else (2).

  - For parents renewing for RETURN members under 17 or registering for ALL NEW members – choose (2)

  - For RETURN members 17 & older – choose (1), then go straight to page# 15

USA Swimming Online Member Registration

Who is the membership for?

1 ○ The membership is for myself, Annie Cheng-Chu

2 ○ The membership is for someone other than the logged-in user ⓘ

- **For NEW members**
  - Has this person ever had a USA Swimming Membership? = <mark>No</mark>.
  - Click "NEW MEMBER", then follow the on screen instruction.
  - Go straight to [page# 15](page#%2015).

- **For RETURN members under 17**
  - Has this person ever had a USA Swimming Membership? = <mark>Yes</mark>.
  - Click "RENEW MEMBER".
  - Go to next page.

- **For return members under 17** - Enter the information, then click "SEARCH FOR MEMBER".

- **For return members under 17** - The return member's information will come up, then click on the name of the return member.

- Enter the Member's information, then click "CONTINUE".

- Enter the Emergency Contact's information, then click "CONTINUE".

- Select "Premium Athlete" for the swimmer, then click "CONTINUE". *For Coaches and Officials, you'll see the additional choices during your registration.*

- Select the member's Ethnicity, then click "CONTINUE".

- **For NEW members** – Select a Competition Category for your swimmer, then click "CONTINUE".

- **For ALL RETURN members** – The Competition Category should be listed already.
Click "CONTINUE"

- **Legal Acknowledgements – USADA Disclaimer**

  - This page might come up again, go through and select Yes to everything, then click "CONTINUE".

  - You might need to sign again as well.

- Review the member's information entered, then click "CONTINUE".

- You can choose to "ADD ANOTHER MEMBER" or "CONITNUE".
  "ADD ANOTHER MEMBER" – *this is only if there are multiple members within the family, such as Swimmers, Coaches, Officials, etc.*

- Review the information entered for the member, then click "CONTINUE".

- Click "CHECK OUT".

- Enter the credit card information, then click "PROCESS PAYMENT".
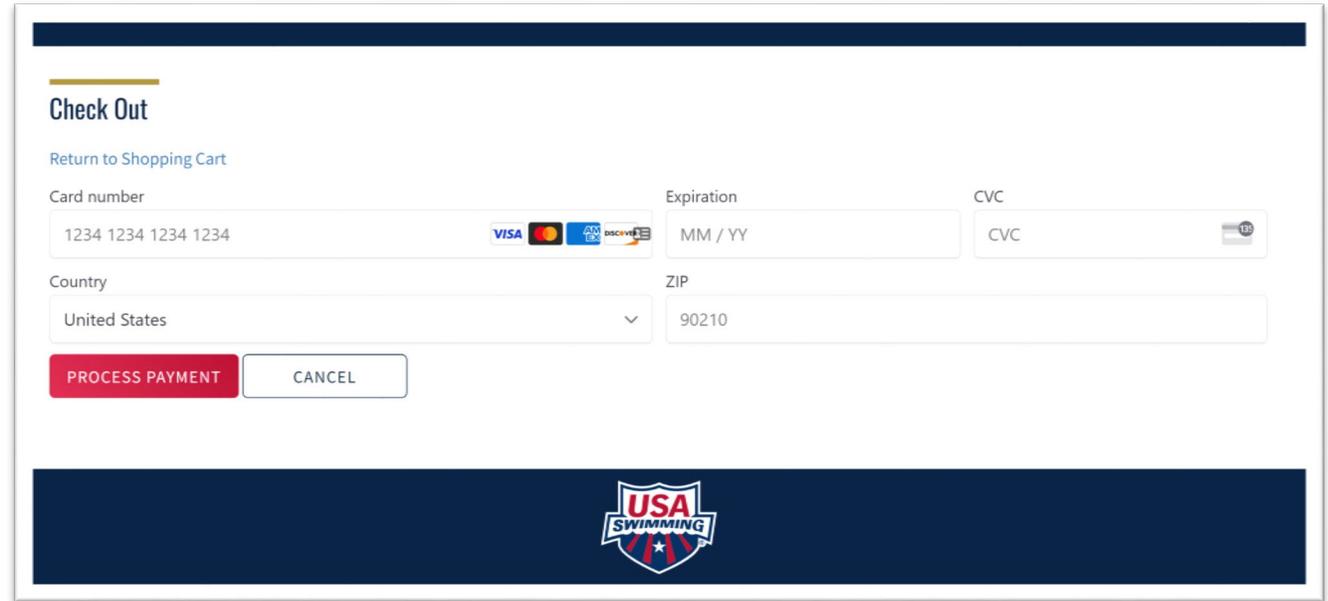
- Click "RETURN".

- YAY! THE MEMBER IS REGISTERED!

- Going forward, please use https://www.usaswimming.org/ to access USA Swimming

- If you wish to check on the membership status:
  - You can either click "VIEW" under "My Family" to access your swimmer's account. (only if you are linked. See the "Optional: Link Accounts" section for it)
  - Or, just log in to the member's account.

- Click on the box under "My Member Cards".

- You should see the Expiration Date now says 12/31/2026 for year round memberships. Seasonal memberships will have an expiration date 150 days from the day of registration.
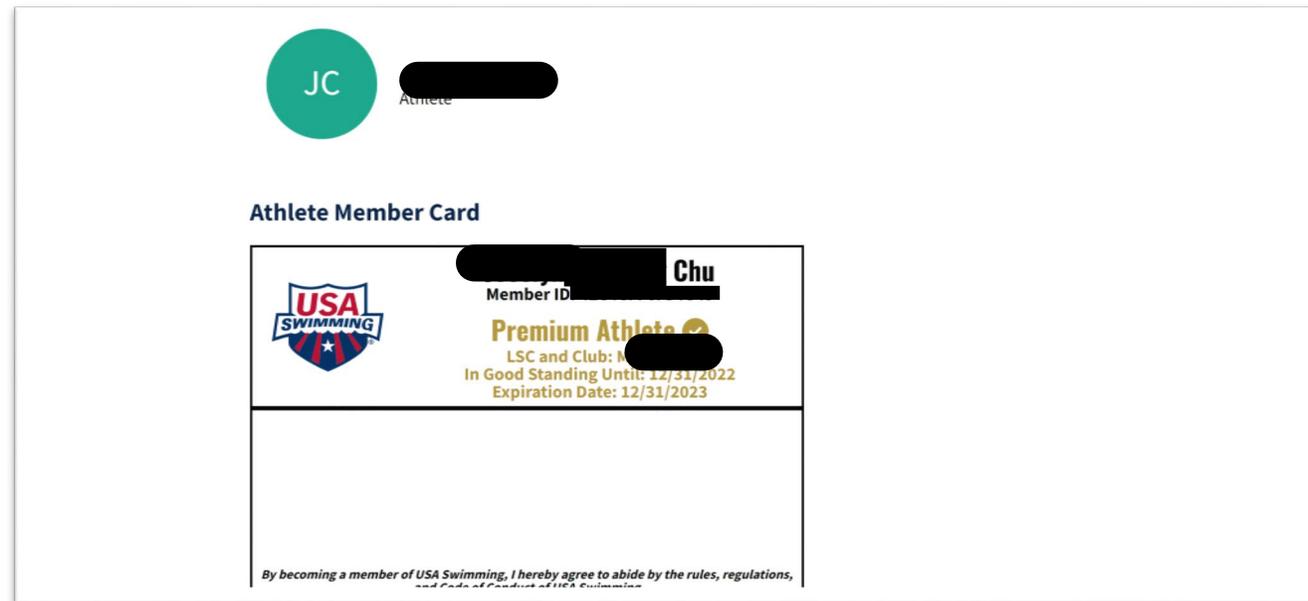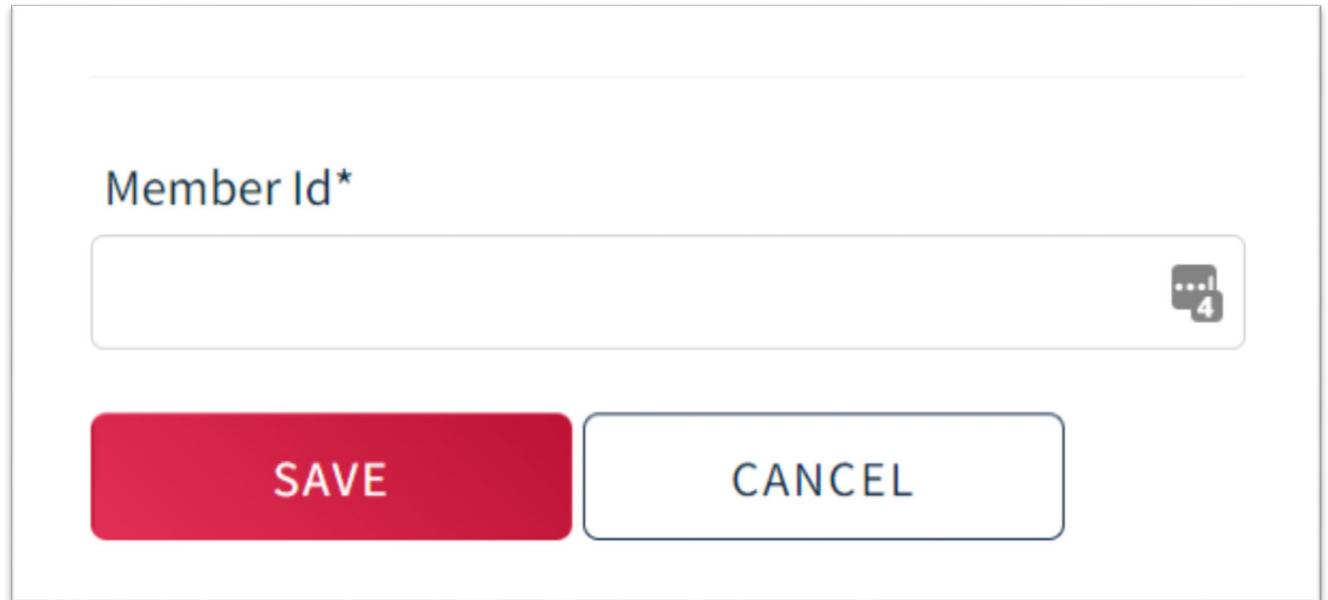
Optional: Link Accounts - For Families with Multiple Logins

For families with multiple logins, if you wish, you can follow this section to link all of the accounts under one login for easy management.

- Log in to the Parent's Account, you'll see the additional box call "My Family". Click on the 👤+ .
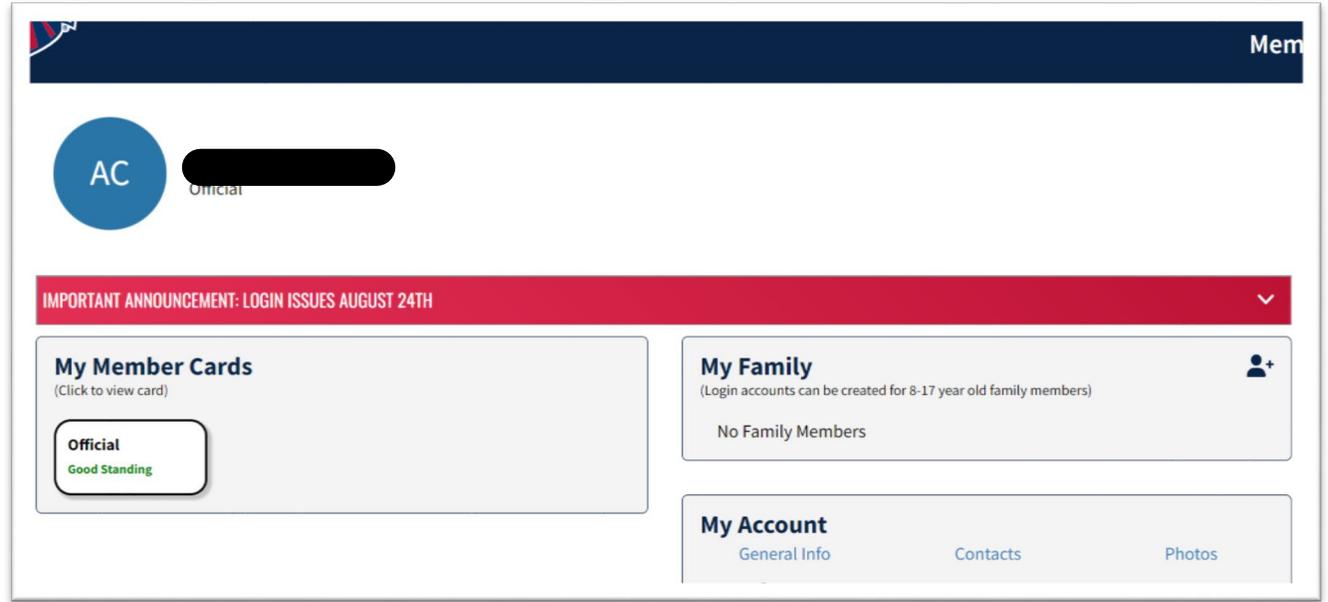
- Enter the Member ID of the swimmers/members you would like to add, then click on "SAVE".

- You can now manage all of your family members accounts under one login.