

# MEETING MINUTES

LAKE CHAMPLAIN WAVES SWIM TEAM, INC.

Board Meeting

Thursday, April 8, 2025

Google Meet- Virtual

## Regular Meeting (begins at 6:00pm) - Called to order at 6:04 pm

- a. *Call to order monthly WAVES meeting*
- b. *Secretary* – Approval of the Minutes from February board meeting. Motion from Jatha and seconded by Tara to approve.  
COI Forms completed: Thanks Jon, Carol, Hayden and Andy. And Randi and Sam.
- c. *Treasurer's Report* – 2025 Financial Updates- profit/loss for Entire Main Season

2024-25 Main Season Totals (20 Weeks)			Main 2023 (19 Weeks)	Main 2022 (19 Weeks)
	Budget	Actual	Actual	Actual
Income (Registration Fees)	36,709.00	46,126.00	34,615.00	20,285.00
Income (Swim Meet Entry Fees)	3,000.00	3,077.75	3,323.50	492.50
Income (Waves WB Meet Entry Fees)	1,900.00	1,552.50	1,790.50	1,522.25
Income (Waves WB Meet Misc.)	2,000.00	739.53	1,999.13	1,087.75
Income (Swim-A-Thon)	9,000.00	7,305.00	10,050.76	10,300.00
Income (USA Swimmers Reg Renewal)	2,800.00	2,830.00	2,034.00	0.00
Income (Miscellaneous)	1,000.00	3,469.55	2,184.35	140.00
<b>Expenses</b>	<b>(55,305.20)</b>	<b>(52,714.05)</b>	<b>(49,478.91)</b>	<b>(38,564.11)</b>
<b>TOTAL</b>	<b>1,103.80</b>	<b>12,386.28</b>	<b>6,518.34</b>	<b>(4,736.61)</b>

## Expenses:

2024 Main Season Expenses (20 Weeks)							Main 2023 (19 Weeks)			Main 2022 (19 Weeks)		
Expenses	Budget			Actual			Actual			Actual		
	Days / Units	Amt/Day	Total	Days / Units	Amt/Day	Total	Days / Units	Amt/Day	Total	Days / Units	Amt/Day	Total
Coaches Payroll	90	200.00	18,000.00	1	16,220.00	16,220.00	73	166.37	12,144.65	71	185.72	13,786.00
Meets - Coach Payroll	1	4,000.00	4,000.00	1	3,225.00	3,225.00	1	3,975.00	3,975.00	1	3,900.00	3,900.00
Meets - Coach Reimbursed Expenses	1	4,500.00	4,500.00	1	6,136.45	6,136.45	1	4,735.29	4,735.29	1	4,151.00	4,151.00
Meets - Entry Fees	1	3,000.00	3,000.00	1	3,077.75	3,077.75	1	3,085.00	3,085.00	1	506.50	506.50
Pool Rental - Chazy	0	150.00	0.00	0	150.00	0.00	0	100.00	0.00	0	100.00	0.00
Pool Rental - Stafford	33	170.00	5,610.00	29	170.00	4,930.00	41	170.00	6,970.00	22	170.00	3,740.00
Pool Rental - Ausable	53	80.00	4,240.00	58.75	80.00	4,700.00	37.5	76.00	2,850.00	49	76.00	3,724.00
Bank/Team Unify Monthly Fees	5	70.00	350.00	5	25.00	169.95	5	70.00	350.00	5	70.00	350.00
Google Website Monthly Fees	5	116.64	583.20	5	116.64	595.20	1	82.33	82.33			
Board Member/Official Discount (10%)	1	900.00	900.00	1	708.44	708.44						
Multi Swimmer Discount/Pro-rated Reg	1	1,900.00	1,900.00	1	2,537.75	2,537.75	1	1,820.13	1,820.13	1	886.26	886.26
Team Unify/Commit CC Fees (0.037)	1	1,600.00	1,600.00	1	2,227.97	2,227.97	1	1,551.10	1,551.10	1	608.55	608.55
PO Box Yearly Rental Fee (Oct)	0	200.00	0.00	0	200.00	0.00	0	194.00	0.00	0	182.00	0.00
Commit (Sept)/TU Annual Fee (Mar)	0	1,990.00	0.00	0	1,990.00	0.00	1	1,199.71	1,199.71	1	1,233.85	1,233.85
Tax Return (Mar)	1	300.00	300.00	1	158.16	158.16	1	142.85	142.85	1	100.85	100.85
Jingle Intersquad Meet Expenses	1	300.00	300.00	1	202.24	202.24	1	338.38	338.38	1	0.00	0.00
Waves Winter Blast Expenses	1	2,000.00	2,000.00	1	1,116.86	1,116.86	1	2,542.85	2,542.85	1	1,023.95	1,023.95
Swimathon Expenses	1	2,500.00	2,500.00	1	1,263.69	1,263.69	1	2,981.28	2,981.28	1	875.26	875.26
Equipment	1	500.00	500.00	1	386.09	386.09	1	0.00	0.00	1	2,525.27	2,525.27

Miscellaneous	1	200.00	200.00	1	494.00	494.00	1	889.88	889.88	1	565.58	565.58
Adirondack/USA Reg Yrly Fee (Dec)	1	225.00	225.00	1	100.00	100.00	1	102.40	102.40	1	30.00	30.00
Red Cross In Water Safety (Coach)	1	175.00	175.00	0	175.00	0.00						
Red Cross Online Water Safety (Coach)	0	25.00	0.00	0	25.00	0.00	2	25.00	50.00	0	25.00	0.00
Red Cross Online CPR/AED (Coach)	0	31.50	0.00	0	31.50	0.00	1	31.50	31.50	0	31.50	0.00
Core Certification (Coach)	0	50.00	0.00	1	50.00	50.00	1	50.00	50.00	0	0.00	0.00
Background Checks	1	150.00	150.00	1	248.50	248.50	1	546.56	546.56	2	20.52	41.04
USA Reg (Flex Swimmers) Renewal	20	30.00	600.00	21	30.00	630.00	19	30.00	570.00	0	30.00	0.00
USA Reg (Premium Athletes) Renewal	25	88.00	2,200.00	25	88.00	2,200.00	25	88.00	2,200.00	0	88.00	0.00
USA Reg (Junior Coaches) Renewal	0	18.00	0.00	0	18.00	0.00	3	18.00	54.00	0	18.00	0.00
USA Reg-Board Administrators Renewal	5	48.00	240.00	4	48.00	192.00	1	40.00	40.00	0	40.00	0.00
USA Reg-Board (Other) / Coaches Renewal	14	88.00	1,232.00	13	88.00	1,144.00	2	88.00	176.00	6	86.00	516.00
<b>TOTAL</b>			<b>55,305.20</b>			<b>52,714.05</b>			<b>49,478.91</b>			<b>38,564.11</b>

- d. **Team Registrar-** Main Season Session Updates- Total numbers per group 60 swimmers is a great season!! Very successful. A lot of new swimmers which is terrific!
- e. **USA Swim Registrar** – Waves USA Swimming Membership- Report anyone that still needs to complete trainings or registrations
- Athlete Report
  - Non Athlete Certificate Report- Many coaches need to update trainings and courses
- f. **Fundraiser-** Swimathon Recap and tips/suggestions for next year
- Expenses- \$1,263
  - Profit- \$7,305
- Swim-a-thon was different this year. We had many new swimmers and it's possible they didn't understand how it works. Jatha had many questions from swimmers/families who joined in session 3. She suggested that they just come and support the event day of. Attendance was lower than usual. 20++ out of 60, senior Waves swimmers were there! But not many pre-team came. Could be a perception that the kids couldn't do the laps. And it's possible that some of them just didn't know enough about it. The raffles didn't get up on Facebook until a day or two before. Next year we'll try to get them up sooner.
- Amanda suggested that perhaps we consider another fundraising approach vs the swim a thon. But it has been really fun for swimmers in the past. Let's brainstorm potentially doing something different next year.
- g. **President's Report-**
- Vote on secretary and fundraiser positions
- Jatha made a motion to accept the outcome of the elections and Randi seconded it. All in favor.
- Spring Session Planning – Pools, Coaches, Budgets- any changes?
- Same arrangement as the main season.

2025 Spring Season Budget - Payroll						
POOLS						
1	POOLS	Ausable Valley	Stafford MS	Ausable Valley	Stafford MS	Ausable Valley
2		Monday	Tuesday	Wednesday	Thursday	Friday
3	April/May	April 28	April 29	April 30	1	2
4	Pre-Team		5:30-6:15		5:30-6:15	
5	Waves Team	6:30-8:00	6:00-8:00	6:30-8:00	6:00-8:00	5:30-7:00
6		5	6	7	8	9
7	Pre-Team		5:30-6:15		5:30-6:15	
8	Waves Team	6:30-8:00	6:00-8:00	6:30-8:00	6:00-8:00	5:30-7:00
9		12	13	14	15	16
10	Pre-Team		5:30-6:15		5:30-6:15	
11	Waves Team	6:30-8:00	6:00-8:00	6:30-8:00	6:00-8:00	5:30-7:00
12		19	20	21	22	23
13	Pre-Team		5:30-6:15		5:30-6:15	
14	Waves Team	6:30-8:00	6:00-8:00	6:30-8:00	6:00-8:00	5:30-7:00
15		26	27	28	29	30
16	Pre-Team	Holiday	5:30-6:15		5:30-6:15	

- Approve Spring budget- 9 weeks total -  
 Ausable- Mondays and Wednesdays- 6:30-8  
 Friday- 5:30-7  
 Stafford- Tuesdays and Thursdays- 5:30-8  
 Until the end of June. It starts later because of Red White and Blue swimming. They go until 6:15 and we give them 15 minutes to clear out. Last week of May could go back to the previous start time of  
 Do we want to offer pre-team on Mondays at AV at 6:30? Yes. 6:30 - 7:15 pm We probably won't have tons of swimmers but it's worth trying.  
 What about developmental in AV? Yes.  
 (FYI, On the last day of Red White and Blue Stacy F had a big table with Waves SWAG and flyers, etc.)  
 Keep the fees the same as main season.  
 We'll open the spring session on Monday Apr 14, 2025  
 Jatha is making a motion to adopt the spring budget and Randi seconded it. All in favor.
- Credit Card fees- Commit's response (\$2,227.97 for main season)  
 We can add a 'processing fee' to parents' invoices. They would still have the option to use a bank draft and avoid the fees. We'll discuss over the summer for implementation in the fall.
- Availability for golf tournament this summer- possible dates?  
 Would be at Harmony again. Any dates that we can't do?  
 KM 7/20-22  
 Last year was a Saturday.  
 When we start planning we need to figure out how to include the swimmers. Potentially watch 'hole in one' - shifts of kids to watch.  
 Get creative on how to include the kids.

h. **Head Coach's Report** –

- Team/Coaches' Updates Great results at Gold and Silvers. Good representation at Golds.
- Spring session - Coaching Staff/ Swimmer Updates

- Will we use two coaches at AV and three at Stafford, or 3 and 4 respectively.
- Main Season Highlights
- Upcoming meets- Long Course Meets- what is available?  
Long course at end of May beginning of June at Brown.  
Springfield could happen. But it was cancelled last year.  
Potsdam first week in June.  
Delmar last weekend in June. .

Jon is looking at doing some more speed training and wants to provide info to the coaches.

- i. ***Team Membership/Parent Liaison*** – Parent Questions/Concerns to Share?  
Feedback from meets and/or communication?
- Planning to do another reminder post on the Nike camp, once she gets a sense of capacity.
  - Summer session - will it be early or late in the day? Jon is suggesting split practices.
    - The issue with AV is that there may be no water to the building in June (?) and if they can't bring the water level back up then no swimming.
    - In the summer they turn the temp up to 86 degrees because the instructors are in the water all day and would freeze otherwise, but that may be too warm to practice.
    - May have to go with morning practice at Stafford starting first week in July.

***Next meeting in May:*** Third week of the month which would be May 21 at Ausable at 6:30. Will have a virtual option.

Meeting adjourned at 7:14 pm.