

# **DONNER SWIM CLUB**

## **ATHLETE DROP-OFF & PICK-UP POLICY**

### **2026–2027 Membership Year**

Donner Swim Club is committed to maintaining appropriate athlete supervision while also recognizing that coaches may be responsible for consecutive training groups and cannot personally verify the pickup of every athlete following practice.

#### **1. Drop-Off**

Athletes should arrive no earlier than **15 minutes before their scheduled practice**, unless otherwise communicated by the coaching staff.

Parents and guardians remain responsible for their athlete until the athlete enters the designated Donner Swim Club practice area and Club supervision has begun.

Athletes should not be dropped off substantially before their scheduled practice with the expectation that Donner Swim Club coaches, facility personnel, or other families will provide supervision.

#### **2. Parent Responsibility for Pickup**

Parents and guardians are responsible for establishing an appropriate pickup plan for their athlete.

At the conclusion of practice, athletes may leave the designated practice area and proceed through the facility according to the pickup or transportation plan established by their parent or guardian.

Because coaches may immediately begin supervising another training group, **Donner Swim Club coaches cannot be responsible for locating parents, escorting athletes to vehicles, or visually confirming the pickup of every athlete.**

Parents should consider their athlete's age, maturity, familiarity with the facility, and ability to safely follow the family's pickup plan.

**If a parent or guardian is not comfortable allowing their athlete to leave the practice area independently, the parent or guardian is responsible for entering the facility and picking the athlete up directly at the conclusion of practice.**

#### **3. Athlete Supervision**

Donner Swim Club will not knowingly leave a minor athlete unattended when Club personnel are aware that the athlete has not been picked up or does not have an appropriate departure arrangement.

If a coach becomes aware that an athlete remains at the facility awaiting pickup, a coach or other authorized Club representative must remain with the athlete until an appropriate pickup arrangement is completed.

Any such supervision must comply with applicable USA Swimming Safe Sport and MAAPP requirements.

#### **4. Late Pickup**

Parents and guardians are expected to have an appropriate pickup arrangement in place at the scheduled conclusion of practice.

If an athlete participating in the **final scheduled practice session of the day** remains at the facility because a parent, guardian, or other arranged transportation is not available, a Donner Swim Club coach or authorized representative will remain with the athlete until an appropriate pickup arrangement is completed.

Because this requires a coach to remain beyond the scheduled conclusion of Club activities, Donner Swim Club **may assess a late-pickup fee after a 10-minute grace period.**

The late-pickup fee is:

**\$1 per minute beginning 10 minutes after the scheduled conclusion of the final practice session.**

The fee is discretionary and is intended to address repeated or significant late pickups that require staff to remain beyond their scheduled responsibilities. Donner Swim Club may choose not to assess the fee when circumstances reasonably warrant.

Families should notify the coaching staff as soon as reasonably possible if an unexpected delay occurs. Notification does not necessarily waive the fee.

Repeated late pickup may result in the Club requiring the family to establish a more reliable pickup arrangement.

## **Relationship to Other Club Policies**

This policy should be read together with the:

- Donner Swim Club Membership Agreement
- Safe Sport & MAAPP requirements
- Facility Access & Athlete Privacy Policy
- Parent & Athlete Standards
- Communication Policy

Nothing in this policy modifies applicable Safe Sport requirements concerning interactions or supervision involving minor athletes.