

1. Opening Items:
 - A. Call to order 6:02 pm 12/12/2023
 - B. Attendance: Casey Wosepka, Kris Wosepka, Rich Smith, Wallace Smith, Mandy Lubken, Nicolette Tippett

2. Approval of Consent Agenda or Addition/Removal of Consent Agenda
 - A. Approval of Minutes: Mandy Lubken and Kris Wosepka. All in favor.
 - B. Financial Report-Jenna Mellmer (Treasurer) is catching up on the books. She has been able to go back at least 3 months so far. She is cleaning it up. Still have to pay the WRCC for pool rental for the last few months to add that into the budget. Kris Wosepka motioned to approve financial reports. Second Motion made by Nicolette Tippett. All in favor.

3. Agenda:
 - A. Old Business:
 - i. Staffing Code of Conduct-All coaches have signed code of conduct. Have approximately 78% done for the swimmers. We will have forms added to Team Unify for signature for next year hopefully.
 - ii. November Pro Rate/Holiday Special-Email went out to the parents about this. We did not have any concerns come up from anyone about this at this time.
 - iii. Provisional Coaching Update-There has been a link added to Team Unify. They can click the link and get all the information.
 - iv. NDLSC-The team will be receiving an email with a survey for the team regarding this. It will be due by January. We are waiting to receive this. Will look into this further.

 - B. New Business/Standing Business
 - i. Laptops-two laptops were purchased for the team. We will have one for general use for the board. This will include keeping meeting minutes, budget, etc. Coach Jenna has the other computer for setting up meets, etc. We will be setting one up for meets and have that laptop up in the crows nest for meets. Reached out to Tanya Rude to help with this, so that we can have meet manager uploaded to the new laptop. We are looking into this now. We will discuss where to keep the laptop and printer due to humidity concerns from the pool atmosphere.
 - ii. Board/Coaches requirements update-Rich and Jess are working on this currently. Rich provided an update on this. Austin from WRCC will be holding in water training, etc. He will try to hold one in December and then another in January to hit all coaches. Discussed having some due dates for getting the online training done.
 - iii. Volunteer checks/job signups-Would like to get out an email with information for parents. Requirements for volunteering and amount that will be charged. Look if we can set time blocks.
 - iv. Shirts-Color and Design being worked on. Trying to get order in now. Waiting on just a few more shirt sizes. Casey plans to place the shirt order tomorrow (12/13/2023).

v. Picture Date/Time-Nikii Erikson will be doing pictures for us again this year. We are trying to get them scheduled for Friday when there are not some practices happening. Will probably be scheduled for the second week of January.

vi. HC Position-We do need to put a name on documents for the LSC for Head Coach by December 15, 2023. The person does have to have all their coach requirements done. One coach is currently up to date, so that coach is currently listed. We will address the head coach position at a later date.

vii. Monthly Fees-Table this until the next meeting. We want to collect more data on finances before addressing this. Mandy Lubken makes a motion to move this topic to a future meeting. Motion to collect a few months of financial data first and then reevaluate this at a later date. Kris Wosepka seconds this motion. All in favor.

Motion to add an item to the agenda: discussion on payment for coach Amy Smith. This was not confirmed with the last board. Mandy Lubken motions to get reimbursed at "minimum" for the amount of registration fees for her swimmers and/or report hours so that if her wages are above the registration fees she will be paid at her hourly wage. Kris Wosepka seconds that motion. All in favor, with one abstain-Rich Smith.

4. Adjournment-at 7:10pm