

Lake Champlain Waves

Board Meeting Minutes

Tuesday, February 27, 2024 at 6:30 pm

In attendance: Katie Coupal, Stacey Fuller, Andy Johnson, Jaitha Johnson, Tara, Amanda Coupal, Jill Silver, Matt Mero, two other parents (one is the parent of new pre-team swimmer(s))

1. Meeting called to order at 6:36
2. Minutes – Will need to be sent
3. Motion made to approve the updated bylaws by Jill and seconded by Katy.
4. **Counselor's Report:** Amanda for President; Bobby for Marketing & Fundraising; Tara for Team Registrar; No one for Treasurer; And then we asked if Randi would be willing to be Treasurer and she said yes, which means the USA Registrar position is now open
5. **Treasurer's Report:** 2024 Financial Update – Jess wasn't in attendance and didn't send the report – Stacey said she'd do her best to update us.

Jess sent the 1099s to those who made more than \$600.

Started 2024 with \$37,803 in the bank, which is \$325 more than last year. Great news!

We can't approve since we don't have the actual report.

6. **President's Report**

a. Main Season Budget Update

Attached

b. Spring Session Budget for Board Approval

Attached

Budgeting for 33 swimmers for Spring starting April 15th that lasts six weeks and will end the week before Memorial Day.

The first six-week session will be at Stafford exclusively.

Second session will be split between the two pools with Mon and Wed at one and Tues and Thur at the other.

Stacey accounted for the board discounts, etc.

Jill made a motion to approve the budget for spring and Katie seconded it. All approved.

c. Purchase of Team Swim Caps for Board Approval

We don't need gold caps but we do need regular blue one. We may want to have the kids have their names on them. Stacey is going to look into it.

d. Google Workspace / Team Website

Stacey set up Google Workspace with seven email addresses, e.g. president@lakechamplainwaves.org, etc.

Registrar's Report –

- a. Athlete Report: Randi need to do the Athlete Protection. There's an issue with the CPR and Jill is going to do it for the same rate.
- b. Non-Athlete Certificate Report

8. Fundraising Report

a. Swimathon / End of Season Party - March 13th – Towels for all swimmers, and a six inch sub for each swimmer. Jill put together 20 baskets so far. She's going to put them on Facebook. She's using Seth's Venmo account to get donations before the actual day of Swimathon.

c. Amanda suggested that we consider doing a golf tournament.

9. Parent Liaison Report – Jaitha got a few questions about Golds and Silvers hotels. Questions about the sprint season.

Swim Gear Exchange – We'll set up tables and let kids go through one at a time. We'll set them up in the cafeteria.

10. Coaches' Report

Glow practice a great hit! Plan to do it again next year.

Hayden went to 'last chance swim meet'

Starfish will bring ribbons to Silvers (Hayden said that if we don't get the ribbons we may have a riot on our hands.) - Andy emailed the report.

Note to parents – Please don't be on the pool deck unless you're timing

Waves Window Stickers have arrived – They were \$2 and we'll sent them for \$5.

Championships – Coach Carol

Recruiting for our meet – Team out of Glens Falls – The team died during COVID and they're resurrecting it. Our meet is perfect for teams / swimmers who have never been to a meet before or not many meets.

Hayden said that he talked to a team out of Kanajahari and they may be a good team to invite for our meet since it's beginner friendly.

Andy suggested that we consider a summer Blast meet as well.

Hawks Summer Invitational was a big hit with our swimmers. 50 meter pool. Consider it for this summer.

Record Updates – The president orders the new placards. We're going to wait until closer to Swimathon in case Alex drops more time.

11. Parents Comments and Questions –

Matt Mero – Asked about the Y project – Kim gave him an update. Tension between members and swim team making it potentially challenging to host a swim team at a Y.

Adjourning at 7:54

Next Meeting – Wednesday, March 27th at 6 pm – Will be hybrid both at Ausable and virtual since swimmers won't be swimming.

Main Season Income (Team Registrations)								Main 2022-23		
Registration Groups		Rates	Split Pmts	Budget		Actual		Actual		
				# Swimmers	Amount	# Swimmers	Amount	Rates	# Swimmers	Amount
Stafford-Mon/Tues	6:30-7:30	\$240	\$140/\$100	10	\$2,400	10	\$2,400	N/A	0	\$0
Stafford-Monday	6:30-7:30	\$150	\$100/\$50	7	\$1,050	4	\$600	N/A	0	\$0
Stafford-Tuesday	6:30-7:30	\$150	\$100/\$50	7	\$1,050	2	\$300	N/A	0	\$0
Stafford-Mon/Tues	7:30-8:30	\$240	\$140/\$100	5	\$1,200	0	\$0	N/A	0	\$0
Stafford-Monday	7:30-8:30	\$150	\$100/\$50	2	\$300	5	\$750	N/A	0	\$0
Stafford-Tuesday	7:30-8:30	\$150	\$100/\$50	2	\$300		\$0	N/A	0	\$0
Ausable-Wed/Thur	6:00-7:00	\$220	\$120/\$100	5	\$1,100	4	\$880	N/A	0	\$0
Ausable-Wednesday	6:00-7:00	\$150	\$100/\$50	5	\$750	2	\$300	N/A	0	\$0
Ausable-Thursday	6:00-7:00	\$150	\$100/\$50	5	\$750	2	\$300	N/A	0	\$0
Ausable-Wed/Thur	7:00-8:00	\$220	\$120/\$100	5	\$1,100		\$0	N/A	0	\$0
Ausable-Wednesday	7:00-8:00	\$150	\$100/\$50	2	\$300		\$0	N/A	0	\$0
Ausable-Thursday	7:00-8:00	\$130	\$80/\$50	0	\$0		\$0	N/A	0	\$0
Stafford-Mon/Tues	6:30-7:30	\$200	\$100/\$100	0	\$0	1	\$200	N/A	0	\$0
Ausable-Thursday	6:00-7:00	\$120	3rd day / pre-team	0	\$0	1	\$120	N/A	0	\$0
Varsity Boys		\$275	\$175/\$100	1	\$275	3	\$825	N/A	0	\$0
Varsity Girls	2 days/wk	\$200	\$125/\$75	2	\$400	1	\$200	N/A	0	\$0
Varsity Girls	3-4 days/wk	\$250	\$150/\$100	2	\$500	4	\$1,000	N/A	0	\$0
	1 day/wk	\$225	\$125/\$100	5	\$1,125	2	\$450	\$285	18	\$5,130
	2 days/wk	\$300	\$200/\$100	10	\$3,000	13	\$3,900	\$450	22	\$9,900
6 weeks	3-4 days/wk	\$360	\$200/\$160	3	\$1,080	3	\$1,080	\$645-\$750	11	\$5,255
Totals				78	\$16,680	57	\$13,305		51	\$20,285
Stafford-Mon/Tues	6:30-7:30	\$220	\$145/\$75	10	\$2,200	9	\$1,980	N/A	0	\$0
Stafford-Monday	6:30-7:30	\$100	\$50/\$50	5	\$500	5	\$500	N/A	0	\$0
Stafford-Tuesday	6:30-7:30	\$175	\$125/\$50	5	\$875	2	\$350	N/A	0	\$0
Stafford-Monday	7:30-8:30	\$100	\$50/\$50	2	\$200	4	\$400	N/A	0	\$0
Ausable-Wed/Thur	6:00-7:00	\$150	\$75/\$75	5	\$750	1	\$150	N/A	0	\$0
Ausable-Wed/Thur	7:00-8:00	\$150	\$75/\$75	0	\$0	1	\$150	N/A	0	\$0
Ausable-Thursday	6:00-7:00	\$75	3rd day / pre-team	0	\$0	1	\$75	N/A	0	\$0
	1 day/wk	\$200	\$100/\$100	5	\$1,000	5	\$1,000	N/A	0	\$0
	2 days/wk	\$350	\$200/\$150	10	\$3,500	8	\$2,800	N/A	0	\$0
7 weeks	3-4 days/wk	\$375	\$200/\$175	3	\$1,125	10	\$3,750	N/A	0	\$0
Totals				59	\$11,690	46	\$11,155		0	\$0
Stafford-Mon/Tues	6:30-7:30	\$200	\$100/\$100	5	\$1,000	3	\$600	N/A	0	\$0
Stafford-Monday	6:30-7:30	\$125	\$75/\$50	5	\$625	7	\$875	N/A	0	\$0
Stafford-Tuesday	6:30-7:30	\$125	\$75/\$50	5	\$625	1	\$125	N/A	0	\$0
Stafford-Mon/Tues	7:30-8:30	\$200	\$100/\$100	2	\$400	1	\$200	N/A	0	\$0
Stafford-Monday	7:30-8:30	\$125	\$75/\$50	2	\$250	3	\$375	N/A	0	\$0
Stafford-Tuesday	7:30-8:30	\$125	\$75/\$50	2	\$250		\$0	N/A	0	\$0
Ausable-Wed/Thur	6:00-7:00	\$200	\$100/\$100	5	\$1,000	3	\$600	N/A	0	\$0
Ausable-Wednesday	6:00-7:00	\$125	\$75/\$50	3	\$375	0	\$0	N/A	0	\$0
Ausable-Thursday	6:00-7:00	\$125	\$75/\$50	3	\$375	1	\$125	N/A	0	\$0
Ausable-Wed/Thur	7:00-8:00	\$200	\$100/\$100	0	\$0	1	\$200	N/A	0	\$0
Ausable-Wednesday	7:00-8:00	\$125	\$75/\$50	0	\$0		\$0	N/A	0	\$0
Ausable-Thursday	7:00-8:00	\$125	\$75/\$50	0	\$0		\$0	N/A	0	\$0
Pre-Team (1 Hr)	3-4 days/wk	\$285	\$185/\$100	5	\$1,425	3	\$855	N/A	0	\$0
	1 day/wk	\$150	\$100/\$50	5	\$750		\$0	N/A	0	\$0
	2 days/wk	\$250	\$150/\$100	10	\$2,500	14	\$3,500	N/A	0	\$0
5 - 6 weeks	3-4 days/wk	\$300	\$200/\$100	5	\$1,500	9	\$2,700	N/A	0	\$0
Totals				57	\$11,075	46	\$10,155		0	\$0
Totals for Main Season				194	\$39,445	149	\$34,615		51	\$20,285

Main Expenses							Main 2022		
Expenses	Budget			Actual			Actual		
	Days	Amt/Day	Total	Days	Amt/Day	Total	Days	Amt/Day	Total
Coaches / Jr. Coaches	72	\$240.00	\$18,900.00	1	\$12,994.50	\$12,994.50	1	\$13,186.00	\$13,186.00
Lifeguards (Stafford MS)	33	\$30.00	\$990.00	0	\$30.00	\$0.00	20	\$30.00	\$600.00
Meets - Coach Expenses	1	\$8,000.00	\$8,000.00	1	\$4,865.00	\$4,865.00	1	\$8,051.00	\$8,051.00
Meets - Entry Fees	1	\$2,500.00	\$2,500.00	1	\$2,159.00	\$2,159.00	1	\$506.50	\$506.50
Pool Rental - Chazy	0	\$100.00	\$0.00	0	\$100.00	\$0.00	0	\$100.00	\$0.00
Pool Rental - Stafford	32	\$170.00	\$5,440.00	31	\$170.00	\$5,270.00	22	\$170.00	\$3,740.00
Pool Rental - Ausable	44	\$76.00	\$3,344.00	42.5	\$76.00	\$3,230.00	49	\$76.00	\$3,724.00
Bank/Team Unify Monthly Fees	5	\$70.00	\$350.00	5	\$70.00	\$350.00	5	\$70.00	\$350.00
Multi Swimmer Discount	1	\$1,000.00	\$1,000.00	1	\$1,820.13	\$1,820.13	1	\$886.26	\$886.26
Team Unify CC Fees (0.03)	1	\$1,183.35	\$1,183.35	1	\$1,260.95	\$1,260.95	1	\$608.55	\$608.55
Team Unify Yrly Fee (Mar)	1	\$1,300.00	\$1,300.00	1	\$0.00	\$0.00	1	\$1,233.85	\$1,233.85
Tax Return (Mar)	1	\$300.00	\$300.00	1	\$42.00	\$42.00	1	\$100.85	\$100.85
Jingle Intersquad Meet Expenses	1	\$100.00	\$100.00	1	\$338.38	\$0.00	1	\$0.00	\$0.00
Waves Winter Blast Expenses	1	\$2,000.00	\$2,000.00	1	\$2,542.85	\$2,542.85	1	\$2,001.95	\$2,001.95
Swimathon Expenses	1	\$2,000.00	\$2,000.00	1	\$1,590.92	\$1,590.92	1	\$875.26	\$875.26
Equipment	0	\$250.00	\$0.00	1	\$0.00	\$0.00	1	\$2,525.27	\$2,525.27
Miscellaneous	1	\$1,000.00	\$1,000.00	1	\$746.15	\$746.15	1	\$565.58	\$565.58
Adirondack/USA Reg Yrly Fee (Dec)	1	\$100.00	\$100.00	1	\$102.40	\$102.40	1	\$30.00	\$30.00
Red Cross Online Water Safety (Coach)	0	\$25.00	\$0.00	2	\$25.00	\$50.00	0	\$25.00	\$0.00
Core Certification (Coach)	0	\$50.00	\$0.00	1	\$50.00	\$50.00	0	\$0.00	\$0.00
Background Checks	1	\$41.04	\$41.04	1	\$41.04	\$41.04	2	\$20.52	\$41.04
Background Cks (Coaches/Officials)	0	\$0.00	\$0.00	1	\$505.52	\$505.52	0	\$0.00	\$0.00
USA Reg (Flex Swimmers)	35	\$30.00	\$1,050.00	19	\$30.00	\$570.00	0	\$0.00	\$0.00
USA Reg (Premium Athletes)	35	\$88.00	\$3,080.00	25	\$88.00	\$2,200.00	0	\$0.00	\$0.00
USA Reg (Junior Coaches)	0	\$18.00	\$0.00	3	\$18.00	\$54.00	0	\$0.00	\$0.00
USA Reg-Board Administrators	1	\$40.00	\$40.00	1	\$40.00	\$40.00	0	\$40.00	\$0.00
USA Reg-Board (Other) / Coaches	3	\$88.00	\$264.00	2	\$88.00	\$176.00	6	\$86.00	\$516.00
TOTAL			\$52,982.39			\$40,660.46			\$39,542.11

Main Totals				Main 2022	2022 vs 2023
	Budget	Actual	Difference	Actual	Difference
Income (Registration Fees)	\$39,445.00	\$34,615.00	(\$4,830.00)	\$20,285.00	\$14,330.00
Income (Swim Meet Entry Fees)	\$2,300.00	\$3,327.50	\$1,027.50	\$492.50	\$2,835.00
Income (Swim Meet Waves Travel Fees)	\$600.00	\$1,260.00	\$660.00	\$140.00	\$1,120.00
Income (Waves WB Meet Entry Fees)	\$2,000.00	\$892.50	(\$1,107.50)	\$1,522.25	(\$629.75)
Income (Waves WB Meet Misc.)	\$1,000.00	\$1,999.13	\$999.13	\$1,087.75	\$911.38
Income (Swim-A-Thon)	\$4,000.00	\$795.00	(\$3,205.00)	\$10,300.00	(\$9,505.00)
Income (USA Swimmers Reg)	\$4,130.00	\$2,034.00	(\$2,096.00)	\$0.00	\$2,034.00
Income (Miscellaneous)	\$2,000.00	\$656.72	(\$1,343.28)	\$0.00	\$656.72
INCOME TOTAL	\$55,475.00	\$45,579.85	(\$9,895.15)	\$33,827.50	\$11,752.35
Expenses	(\$52,982.39)	(\$40,660.46)	\$12,321.94	(\$39,542.11)	(\$1,118.35)
TOTAL	\$2,492.61	\$4,919.40	\$2,426.79	(\$5,714.61)	\$10,634.01

Spring Session Budget

Registration Groups		Rates	Split Pmts	Budget		Actual		
				# Swimmers	Amount	Rates	# Swimmers	Amount
Pre-Team 1 Day/Wk	5:30-6:30	\$125	\$75/\$50	3	\$375	\$0	0	\$0
Pre-Team 2 Days/Wk	5:30-6:30	\$225	\$125/\$100	3	\$675	\$0	0	\$0
Pre-Tm 3-4 Days/Wk	5:30-6:30	\$285	\$185/\$100	0	\$0	\$0	0	\$0
Pre-Team 1 Day/Wk	6:30-7:30	\$125	\$75/\$50	3	\$375	\$0	0	\$0
Pre-Team 2 Days/Wk	6:30-7:30	\$225	\$125/\$100	3	\$675	\$0	0	\$0
Pre-Tm 3-4 Days/Wk	6:30-7:30	\$285	\$185/\$100	0	\$0	\$0	0	\$0
Develop 1 Day/Wk	1 day/wk	\$125	\$75/\$50	4	\$500	\$0	0	\$0
Develop 2 Days/Wk	2 days/wk	\$225	\$125/\$100	2	\$450	\$0	0	\$0
Develop 3-4 Days/Wk	3-4 days/wk	\$285	\$185/\$100	0	\$0	\$0	0	\$0
	1 day/wk	\$180	\$100/\$80	0	\$0	\$0	0	\$0
	2 days/wk	\$300	\$200/\$100	10	\$3,000	\$0	0	\$0
6 Weeks	3-4 days/wk	\$360	\$200/\$160	5	\$1,800	\$0	0	\$0
Totals				33	\$7,850		0	\$0
Stafford-Mon/Wed	5:30-6:30	\$180	\$100/\$80	3	\$540	\$100	9	\$900
Stafford-Monday	5:30-6:30	\$100	\$50/\$50	3	\$300	\$0	0	\$0
Stafford-Wednesday	5:30-6:30	\$100	\$50/\$50	3	\$300	\$0	0	\$0
Stafford-Mon/Wed	6:30-7:30	\$180	\$100/\$80	3	\$540	\$100	2	\$200
Stafford-Monday	6:30-7:30	\$100	\$50/\$50	3	\$300	\$0	0	\$0
Stafford-Wednesday	6:30-7:30	\$100	\$50/\$50	3	\$300	\$0	0	\$0
Ausable-Tues/Thur	5:30-6:30	\$180	\$100/\$80	3	\$540	\$100	5	\$500
Ausable-Tuesday	5:30-6:30	\$100	\$50/\$50	3	\$300	\$0	0	\$0
Ausable-Thursday	5:30-6:30	\$100	\$50/\$50	3	\$300	\$0	0	\$0
Ausable-Tues/Thur	6:30-7:30	\$180	\$100/\$80	3	\$540	\$100	4	\$400
Ausable-Tuesday	6:30-7:30	\$100	\$50/\$50	3	\$300	\$0	0	\$0
Ausable-Thursday	6:30-7:30	\$100	\$50/\$50	3	\$300	\$0	0	\$0
Pre-Tm 3-4 Days/Wk	5:30-6:30	\$240	\$140/\$100	0	\$0	\$0	0	\$0
Pre-Tm 3-4 Days/Wk	6:30-7:30	\$240	\$140/\$100	0	\$0	\$0	0	\$0
Develop 1 Day/Wk	1 day/wk	\$100	\$50/\$50	4	\$400	\$0	0	\$0
Develop 2 Days/Wk	2 days/wk	\$180	\$100/\$80	2	\$360	\$0	0	\$0
Develop 3-4 Days/Wk	3-4 days/wk	\$240	\$140/\$100	0	\$0	\$0	0	\$0
	1 day/wk	\$150	\$100/\$50	0	\$0	\$130	7	\$910
	2 days/wk	\$250	\$150/\$100	10	\$2,500	\$235	6	\$1,410
5 Weeks	3-4 days/wk	\$325	\$200/\$125	5	\$1,625	\$300	7	\$5,255
Totals				57	\$9,445		40	\$9,575
Totals				90	\$17,295	4 Weeks	40	\$9,575

Expenses				2023		
Expenses	Budget			Actual		
	Days	Amt/Day	Total	Days	Amt/Day	Total
Coaches / Jr. Coaches	42	\$175.00	\$7,350.00	14	\$188.57	\$2,639.98
Meets - Coach Expenses	1	\$1,000.00	\$1,000.00	0	\$0.00	\$0.00
Meets - Entry Fees	1	\$300.00	\$300.00	1	\$44.00	\$44.00
Pool Rental - Chazy	0	\$100.00	\$0.00	0	\$100.00	\$0.00
Pool Rental - Stafford	33	\$170.00	\$5,610.00	6	\$170.00	\$1,020.00
Pool Rental - Ausable	9	\$76.00	\$684.00	8	\$76.00	\$608.00
Bank/Team Unify Monthly Fees	3	\$70.00	\$210.00	2	\$70.00	\$140.00
Google Website Monthly Fees	3	\$50.40	\$151.20	0	\$0.00	\$0.00
Board Member Discount (10%)	1	\$500.00	\$500.00	0	\$0.00	\$0.00
Multi Swimmer Discount	1	\$600.00	\$600.00	1	\$0.00	\$0.00
Team Unify CC Fees (0.03)	1	\$551.55	\$551.55	1	\$0.00	\$0.00
Equipment	0	\$250.00	\$0.00	0	\$0.00	\$0.00
Miscellaneous	0	\$500.00	\$0.00	1	\$22.91	\$22.91
Red Cross Online Water Safety (Coach)	0	\$25.00	\$0.00	3	\$25.00	\$75.00
Core Certification (Coach)	0	\$50.00	\$0.00	0	\$0.00	\$0.00
Background Checks	5	\$41.04	\$205.20	0	\$0.00	\$0.00
Background Cks (Coaches/Officials)	0	\$125.00	\$0.00	0	\$0.00	\$0.00
USA Reg (Flex Swimmers)	5	\$30.00	\$150.00	0	\$0.00	\$0.00
USA Reg (Premium Athletes)	5	\$88.00	\$440.00	0	\$0.00	\$0.00
USA Reg (Junior Coaches)	0	\$18.00	\$0.00	2	\$18.00	\$36.00
USA Reg-Board Administrators	3	\$40.00	\$120.00	1	\$46.00	\$46.00
USA Reg-Board (Other) / Coaches	2	\$88.00	\$176.00	0	\$86.00	\$0.00
TOTAL			\$18,047.95			\$4,631.89

Totals				2023	2023 vs 2024
	Budget	Actual	Difference	2023 Actual	Difference
Income (Registration Fees)	\$17,295.00	\$0.00	(\$17,295.00)	\$9,575.00	(\$9,575.00)
Income (Swim Meet Entry Fees)	\$300.00	\$0.00	(\$300.00)	\$44.00	(\$44.00)
Income (Swim Meet Waves Travel Fees)	\$200.00	\$0.00	(\$200.00)	\$0.00	\$0.00
Income (USA Swimmers Reg)	\$590.00	\$0.00	(\$590.00)	\$0.00	\$0.00
Income (Miscellaneous)	\$500.00	\$0.00	(\$500.00)	\$0.00	\$0.00
Expenses	(\$18,047.95)	(\$140.00)	\$17,907.95	(\$4,631.89)	\$4,491.89
TOTAL	\$837.05	(\$140.00)	(\$977.05)	\$4,987.11	(\$5,127.11)