

October 7th, 2025 DDST Board Meeting Agenda

***** Keep Discussion of each item to time limit or Table for further Discussion*****

1. Opening Items - 5mins

- A. Call to order
- B. Attendance
- C. Approval of Minutes

I sent an email survey to appoint new board members. Sara Williams was appointed to the position of Vice President, and Shaun Lubken and Katie Froehlich appointed as Members-at-Large.

2. HC Report -

3. President/VP Report -

Scott and I met with Dan Porter and he committed to funding our new scoreboard. Scott submitted all paperwork to Dan immediately and has started conversations with CTS to get the ball rolling on purchase and installation. We will continue to work together to complete the tasks on our end. I've met with Caleb, Andrew, and Benjamin at the WRCC and the project is a go.

We do not have a parent meeting for Minnow and Pre-Minnow sessions. Can we try to make sure we have a representative from the board there on opening night to field any new parent questions? [One major thing to make sure they know is that PreMinnow and Minnow do not have DIB requirements]

We had an interested investor (Axis Energy Services) that wanted to fund the scoreboard if Dan Porter passed on the opportunity. We are working toward a new possible option for this company to sponsor us; so far, the discussion is revolving around a permanent live streaming package (cameras, tv, computer, etc) and/or rentable DDST swim parkas.

I have contacted CAVES regarding some noisy feedback on our sound system. Someone is supposed to be contacting me to meet up at the pool and correct the issue.

Coach Gab'e will serve as our rep for the NDLS meeting Oct 12, 2025

Shaun has been in touch with Caleb at the WRCC regarding hardwiring our computer systems so we don't have to run off of wi-fi.

Coaches are planning to have a theme for meets. My suggestion is to have them submit their idea to the board for approval and invite visiting teams to participate... how early would we request this approval?

Swim-A-Thon 2025... it maybe didn't get submitted? Kids did not get their bag tags? I have a call into USA swim regarding this.

I will talk with Gab'e regarding end of session paperwork and athlete reps when she returns from vacation.

4. Financials -

5. Agenda -

A. Old Business

1. Sports Engine -

- a. Officially moved our platform to Commit Swimming. The new website and parent portals are live. Final contract day with Sports Engine was Sept 30, 2025 as per confirmation email.

2. Volunteer Options for parents -

- a. Updated Service Policy (Team Manager and VP will manage dib requirements)
- b. Finalize opportunities by the end of October - so we are ready for short course registration and hand outs for parent meeting.

3. Parent Meeting -

- a. We need a list for finalized dibs - volunteer for the meeting - who wants to educate?
- b. Timeline on dibs - when to cut off after registration opens. I suggest a month. I would like to encourage younger group families to help but emphasize that it is required of Flipper and up. [see handouts]
- c. Head Coach (if she can attend, it would be nice to introduce her to the parents)
- d. Available to swim in meets that we are not sending a coach to (on website below our list of short coarse meets including a link)

4. Coaching Hires

- a. Numbers for our development groups is increasing quickly so we do still need one Assistant Coach and some junior coaches

5. Live stream camera purchase options -

- a. See above president's report.. We would also include our record board on this tv screen

6. Employees -

- a. Team Manager will complete and upkeep our employee files
- b. Team Manager will track the USA swim requirements for coaches and board members
- c. Set up an annual review committee - example - President or VP, one board member to touch base with how things are going and re-sign paperwork for accounting and documentation purposes.

d. Write and sign a contract for the team manager position?

7. Address Recording of Minutes -

a. Scott– any more thoughts on this? We decided to summarize and post a summary for the public? Who will be responsible for this?

B. New Business/Standing Business ** 5-10 minutes for each item or table to next meeting**

1. Safety/Meet Marshall -

c. There is a quick online course to take to be eligible... are we keeping this a DIBS or a board filled position?

2. Facebook page/Marketing -

a. Are we going to close this and open a new one? A private parent group? Thoughts? We need to decide who is taking the lead on this!

3. Awards -

a. Continue with giving 1st-16th place?

b. Suggestion to give 1st-3rd place “hardware” (trophy or medal) and ribbons 4-8 and forego 9-16. Thoughts?

c. Who will inventory this and who will be in charge of ordering supplies moving forward? Sara and I will count but who do we order from? How many do we usually carry?

d. We will give awards on deck and both consolation meets (Gab’e please make this very clear to clubs during invite stage because several clubs were disappointed last year that we didn’t do this.)

4. Team Store/Logo Discussion

a. Need someone to work with Al to set up the store and maintain for this season

i. I would like to set up a small committee (3 members, 1 being VP Sara) that will spearhead this and work with Lane 4

b. Need Shirt Sizes for Board Member to start Shirt Design and Ordering with Al

i. Retro Shirt? I would like us to wear these to our meets so that we can let parents/swimmers know how to recognize us if there are any questions or concerns.

c. There has been some chatter on a new DDST logo (the one on our website, etc). We could put it out to our parents and swimmers to design something and then have all registered families vote?

5. CTS tax exemption

- a. To avoid paying taxes on the large CTS order, the WRCC will purchase for us and invoice the team, as they have tax exemptions

6. Two Billing Questions

- a. Zandar Kadrmas
 - i. Ok to credit ½ of September due to a medical excuse (letter on file) ??
- b. Working boys
 - i. The older working boys were wondering if they could get a discounted rate for the month of October. They are working and cant commit to more than 2 days a week and wont swim if they have to pay full price which isnt retaining them.

7. Purchase a Laser printer for the crows nest

- a. Will someone price this out?

8. Photographer and Shirts

- a. Any updates from photographer?
- b. Shirts: We have a date from Lane 4 if we want to hit our original Oct date, but could we push this later? Confirming that shirts will be for Flippers and up, with the option for Pre-Minnows and Minnows to purchase at lowest possible price through our team store

9. Sponsor Letter and Updated Sponsor List

- a. Need to update sponsor letter... who will do this? The letter/call needs to go out ASAP to get on the shirts
- b. Past President... collect data and submit updated List. Do you want/need a subcommittee to help you?

10. Bank Account Access-

- a. President and Team Manager?? Currently Treasurer and President. Who will be booking hotels for coaches? Who will need access for purchases? What is the best idea here?

11. Three topics regarding Head Coach-

- a. Meet Stipend - do we pay a flat rate for HC? Hourly? Mileage? Etc... and who goes to meets? Gab'e verbally says she will likely attend every meet as HC and work with the coaching staff to make it fair and equal - what does this mean from the board's point of view

- b. Training \$- will we require her to continue her education? To what extent? Will we flag funds for her to use for continued education if she so desires? Moving forward, how should we contract for this?
- c. Vote on Kim Kuntz meeting- Gab'e needs to meet with Kim regarding how to sanction and invite to meets and use meet manager. The meeting is currently set for Oct. 26, 2025. I propose we pay Gab'e hourly for this meeting. Should we fund another coach or 2... I believe Samie and Amy are interested in attending if we need them to. We are working to find out what Kim plans to charge; originally she said she would just come for nothing. If that is the case, I would like to pay her milage and a gift card? We could send the coaches and Kim out for lunch/dinner after the meeting as a thank you? Possibly considering Shaun attending this meet if she will be covering Meet Manager and Team Manager, as he has expressed an interest in becoming trained as AO

12. Guy Fridely-

- a. I will contact Guy regarding the outstanding invoice for Starter Box, but what do we want to do moving forward in regards to working with the HS team. Do we consider charging a rental fee for the equipment? We could put that income into an account specially marked for replacement and upkeep of the equipment.

13. Schedule next Meeting Date -

C. Adjournment

Notes for Discussion for Next Meeting

Discuss - Proposal of Super Cooper Meet to have Raffle Ticket sales and donate 50/50 proceeds

Need to address any kids with Medical conditions that need monitoring will require parent to stay at practice and meets -

Discuss if we offer reduced rate for swimmers that swim both Club and High school in order to help encourage High school swimmers to swim club as well.