

Lake Champlain Waves Board Meeting Minutes

Memorial Hall Conference Room

January 3rd, 2018

Board members present: Lisa Kelley, Mike Briscoe, George Barnett, Michael McCormick, and Sarah Sorensen

Board members absent: Jill Silver, Gina Bond

Parents in attendance: Shannon McMeekin-Hagadorn

The meeting was called to order at 5:55 pm.

December meeting minutes

Lisa made a motion to approve the December meeting minutes, Michael M. seconded the motion, and all in attendance affirmed.

Treasurer's report

George submitted and reviewed the financial report (appended) on Gina's behalf. Michael M. moved to approve it, Sarah seconded the motion, and the remainder of the board voiced their agreement.

Lisa and Sarah reported that they were contacted by Waves parents looking for clarification regarding how the billing for the main season is done; their inquiries were referred to Gina. A suggestion was made that perhaps we should post an explanation of how the billing is done, on our Team Unify site, for easy reference.

Registrar's report

There are only a few meets left for the main season: Starfish, Chris Goody, Cabin Fever, February Freeze, and Silvers. Silvers will be at Shenendohowa. Golds will be at RPI March 16th-18th. As far as timing slots for the meets go, Lisa suggested that perhaps families can talk with each other and work it out. She also suggested that perhaps hour-long slots would be easier to fill than numerous half-hour slots.

Old Business

Staffing

Lisa relayed Head Coach Randy's input that coach availability continues to be an issue of concern to him. Mike Hagadorn is still interested in coaching and is working on his certifications. Kendra needs CPR and life guarding courses updated and is taking care of that. Per Randy, 'Alexis has been a champion for the month of January', filling in numerous times whenever she was able. He says that the kids liked Hank McCormick a lot, however, Hank had to leave for school in North Carolina. Michael M. told the board that Hank really liked coaching more than he thought he would, and that perhaps he could coach again this summer.

Memorial Hall Pool Closure

George has a meeting scheduled with Plattsburgh City School District in two weeks, regarding the potential use of the Middle School pool facility by the Waves.

Head Coach Job Description

Michael M. would like to see the head coach job description completed soon. It was requested that board members and Coach Randy review the draft job description and provide comments for the next meeting in order that it could be finalized.

New Business

50/50 Raffle

The Board thanked Shannon for suggesting, organizing and conducting the 50/50 raffle. A total of \$1750 was raised. The winner, Jim Barcomb, very generously donated \$250 of his prize back to the Waves.

Swimathon

George is donating three Garmin swim watches as prizes for the top three fund-raising swimmers. Jill has everything nearly completed for the fast-approaching Swimathon. She will be posting a sign-up sheet at the pool and online so that families can provide food for the swimmer's post-event party.

Wave Policies

George recently completed the Athlete Protection Training module, as required by USA Swimming. He suggested that the Waves develop our own policy regarding sexual harassment. All present agreed that this seems like a very good idea. Shannon undertook the task of reviewing the Parent Handbook for the Waves. Michael M. advised that we need to update our bylaws.

Waves Board Election

The following board members' terms will be completed this year: Team Liaison – Jill Silver, Board Counselor – Michael McCormick, Meet Coordinator – Mike Briscoe, Treasurer – Gina Bond. Michael McCormick, Mike Briscoe, and Jill Silver have decided to run for re-election. Gina Bond will not run for Treasurer this year.

The terms for the President, the Team Registrar, and the Secretary close in 2019.

The meeting adjourned at 6:40 pm

The next meeting will take place on February 7, 2018 at 5:45 pm at Memorial Hall
