

DONNER SWIM CLUB

LATE PAYMENT & DELINQUENT ACCOUNT POLICY

2026–2027 Membership Year

Donner Swim Club expects families to maintain their accounts in good standing and to pay membership dues and other assessed charges by their published due dates.

The Club recognizes that payment issues may occasionally occur. This policy establishes a consistent process for addressing delinquent accounts.

1. Payment Responsibility

Families are responsible for:

- maintaining accurate billing information;
- maintaining a valid payment method when required by the Club's billing system;
- reviewing charges applied to their account; and
- paying membership dues and other applicable charges by their established due dates.

Removing, changing, or allowing a payment method to expire does not cancel an amount already owed to Donner Swim Club.

2. Delinquent Accounts

An account becomes delinquent when an amount remains unpaid after its established due date.

Donner Swim Club does **not** assess a standard late fee solely because an account becomes delinquent.

Delinquent accounts are handled through the following 30–60–90 process:

31 Days Past Due

When an account reaches 31 days past due, Donner Swim Club will provide written notice to the family identifying the delinquent balance and requesting that the account be brought current.

61 Days Past Due

When an account reaches 61 days past due, Donner Swim Club will personally follow up with the family regarding the outstanding balance.

The purpose of this contact is to make the family aware of the continued delinquency and provide an opportunity to address the account before membership consequences occur.

90 Days Past Due

When an account reaches 90 days past due, the athlete may be removed from Donner Swim Club for financial delinquency.

Any suspension or termination of membership will be handled consistent with **Donner Swim Club's bylaws, applicable Club policies, and governing requirements.**

3. Communication Regarding Financial Circumstances

Families experiencing financial circumstances that may prevent timely payment are encouraged to communicate with Donner Swim Club as early as possible.

Communication with the Club does not automatically waive or eliminate amounts owed but may allow relevant circumstances to be considered before the account reaches the final stage of the delinquency process.

4. Outstanding Balances

Suspension, termination, withdrawal, or discontinuation of participation does not eliminate charges already incurred.

Outstanding membership dues, meet fees, volunteer assessments, equipment charges, or other properly assessed amounts remain the responsibility of the family unless specifically waived or adjusted through an applicable Club process.

5. Relationship to Other Policies

This policy should be read together with the:

- Membership Agreement;
- Membership Fees & Associated Costs;
- Withdrawal, Cancellation & Refund Policy; and
- other applicable Donner Swim Club financial policies.

If membership action is required because of financial delinquency, the process will remain subject to Donner Swim Club's bylaws and applicable governing requirements.